



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

11 April 2025

DIVISION MEMORANDUM

No. 197, s. 2025

CORRIGENDUM TO DM No. 091, s. 2025-DMEPA

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to Division Memorandum No. 091, s. 2025 titled *Conduct of School/ Sub-Office/ Division Monitoring Evaluation And Plan Adjustments (DMEPA) for 2nd Quarter of Fiscal Year 2025 (1st-3rd Quarter of SY 2024-2025)*, this Office announces that the conduct of DMEPA for the 2nd Quarter of FY 2025 (1st-3rd Quarter of SY 2024-2025) will be held at **BSA Twin Towers, Ortigas Avenue, Mandaluyong City, Metro Manila**.
2. The timeline of DMEPA is 2nd Quarter of Fiscal Year 2025 and the scope shall be adjusted from 1st-4th Quarter of SY 2024-2025.
3. Furthermore, all Public Schools District Supervisors (PSDSs) are requested to include in their presentation the list of Priority Schools that require technical assistance to ensure focused support and intervention.
4. Other provisions in the previous Memorandum are still in effect.
5. For any concerns and queries, please contact Cora V. Samson through this Mobile No. 09778123293 or via email at cora.samson@deped.gov.ph.
6. Immediate dissemination of and compliance with this memorandum is directed.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

CVS/ CORRIGENDUM TO DM 91, S. 2025-DMEPA R2-142215/APRIL 11, 2025



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
Telephone: (043) 722-1840 / 722-1796
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Attachment A

**CONDUCT OF DIVISION MONITORING EVALUATION AND PLAN ADJUSTMENTS
FOR 2nd QUARTER OF FY 2025 (1st- 3rd QUARTER OF SY 2024-2025)**

Participants – **SDS, ASDS, Div. Chiefs, EPSs, PSDSs, Section Heads, and TWG**

Inclusive Date & Time: **April 28-30, 2025**

Venue: **BSA Twin Towers**

NO.	NAME	SEX	OFFICE/ DIVISION/ SECTION	POSITION
DAY 1 - DAY 3 (April 28-30, 2025)				
1	MARITES A. IBANEZ	F	OSDS	SDS
2	RHINA O. ILAGAN	F	OSDS	ASDS
3	GREGORIO T. MUECO	M	OSDS	ASDS
4	DAVID M. NUAY	M	CID	Chief ES
5	MARIO B. MARAMOT	M	SGOD	OIC-Chief ES
6	CORA V. SAMSON	F	SMME	SEPS
7	JESSA S. GUERRA	F	SMME	EPS II
8	LEONCIA B. MARAMOT	F	HRD	EPS II
9	MA. LETICIA JOSE C. BASILAN	F	CID	EPS I
10	ROSALINDA A. MENDOZA	F	CID	EPS I
11	MACARIA CARINA C. CARANDANG	F	CID	EPS I
12	JIMMY J. MORILLO	M	CID	EPS I
13	MERCY R. VILLANUEVA	F	CID	EPS I
14	LORETA V. ILAO	F	CID	EPS I
15	ELIZABETH R. TOLENTINO	F	CID	EPS I
16	MICHAEL B. ULARTE	M	CID	EPS I
17	MARIAN L. ARIAS	F	SGOD	EPS I
18	EMERSON B. DALANGIN	M	CID	Science Coordinator
19	ROSEMARIE A. ENCARNACION	F	CID	Division ALS Focal Person
20	RODRIGO S. CASTILLO	M	P&R	SEPS
21	ARIS U. DIMAANO	M	P&R	DPO III
22	ANABEL E. MAGALONA	F	SMN	SEPS
23	JOHN ALBERT L. TIQUIS	M	ESF	Engineer III
24	LOU C. PANALIGAN	M	OSDS	AO V
25	EVELYN C. DE SAGUN	F	HRD	SEPS
26	JAMES ANGELO T. ANO	M	DRRM	PDO II
27	KHAREEN M. CADANO	F	HNS	MO III
28	AURELIA A. AGUILA	F	BAUAN EAST	PSDS
29	ANDREA M. HERNANDEZ	F	BAUAN WEST	PSDS
30	BABY JANET U. DIMAILIG	F	LOBO	PSDS
31	LUISITO L. CANTOS	M	MABINI	PSDS



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32	GINA M. LAKSAMANA	F	SAN LUIS	PSDS
33	BERNARDA M. REYES	F	SAN PASCUAL	PSDS
34	LUCKY MAY L. PASIA	F	TINGLOY	PSDS
35	NENITA A. ADAME	F	IBAAN	PSDS
36	BRAULIO D. NAPENAS	M	PADRE GARCIA	PSDS
37	JULITA E. ILAGAN	F	ROSARIO EAST	PSDS
38	ORLIE G. DEL MUNDO	M	ROSARIO WEST	PSDS
39	JOEL B. LUBIS	M	SAN JOSE	PSDS
40	ELLIENOR D. PENA	F	SAN JUAN EAST	PSDS
41	SARAH S. SAGUIN	F	SAN JUAN WEST	PSDS
42	ERICKSON T. GUTIERREZ	M	TAYSAN	PSDS
43	MARIA MELISSA M. ARIOLA	F	AGONCILLO	PSDS
44	ANIANO I. HERNANDEZ	M	ALITAGTAG	PSDS
45	NANCY D. LUBIS	F	BALETE/ MK	PSDS
46	ZENAIDA G. GUTIERREZ	F	CUENCA	PSDS
47	BENILDA N. NAVARRO	F	LAUREL	PSDS
48	AGRIFINA A. DIRAIN	F	MALVAR	PSDS
49	RIZA C. GUSANO	F	SAN NICOLAS	PSDS
50	ANTONIO M. ILAGAN	M	STA. TERESITA	PSDS
51	GINALYN U. MACARAIG	F	TALISAY	PSDS
52	EMITERIA B. VILLAMOR	F	BALAYAN EAST	PSDS
53	PLACIDA G. DELA VEGA	F	BALAYAN WEST	PSDS
54	ANABEL R. MARASIGAN	F	CALACA	PSDS
55	ELEAZAR C. MAGSINO	M	CALATAGAN	PSDS
56	AVELINO B. MORTEL	M	LEMERY	PSDS
57	PEDRO D. DE LOS REYES	M	LIAN	PSDS
58	AVELINA O. GAA	F	NASUGBU EAST	PSDS
59	GREGORIO V. MENESES	M	NASUGBU WEST	PSDS
60	CONIE C. HERNANDEZ	F	TAAL	PSDS
61	RONALDO L. SEVILLA	M	TUY	PSDS
62	MARITES M. MATRO	F	SDO	NURSE II
63	JOVITA M. LANDICHO	F	SDO	P IV/AP Coordinator



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Attachment B

**CONDUCT OF DIVISION MONITORING EVALUATION AND PLAN ADJUSTMENTS
 FOR 2nd QUARTER OF FY 2025 (1st- 3rd QUARTER OF SY 2024-2025)**

TRAINING MANAGEMENT STRUCTURE

Executive Committee

Overall Chairperson	MARITES A. IBANEZ, CESO V Schools Division Superintendent
Co-Chairpersons	GREGORIO T. MUECO Asst. Schools Division Superintendent RHINA O. ILAGAN Asst. Schools Division Superintendent
Members	DAVID M. NUAY Chief Education Supervisor, CID MARIO B. MARAMOT OIC - Chief Education Supervisor, SGOD LOU C. PANALIGAN Administrative Officer V, OSDS

Task/ Committee	Terms of Reference	In-Charge
Program Proponent	➤ Spearheads in the planning of the program and dissemination of Memorandum ➤ Secures approval of proposal ➤ Leads in the conduct of activity	Cora V. Samson
Secretariat	➤ Facilitates the generation of certificates after the End of Program Evaluation	Leoncia B. Maramot
Documenter	➤ Documents the entire implementation of the activity ➤ Prepares the photo and narrative documentation of the PIR and furnish the Program proponent with a copy	Jessa S. Guerra
Technical Assistant	➤ Ensures availability and serviceability of the	Rosemarie A. Encarnacion



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	internet including powerpoint presentation, audio and peripherals ➤ Coordinates with the presenters on the slide decks of the topic/s to be presented and discussed ➤ Trouble shoots technical problems	
Program Facilitator/Moderator	➤ Facilitates the flow of the activity ➤ Entertains questions of the participants ➤ Establishes a friendly atmosphere in the session ➤ Concludes the activity	Cora V. Samson
QATAME Associate	➤ Quality assures the conduct of 1 st Quarter PIR ➤ Provides QAME report and furnish the program proponent a copy ➤ Prepares the activity completion report	Jessa S. Guerra
Nurse	➤ Checks health issues & concerns of the participants from time to time ➤ Applies first aid when necessary ➤ Prepares medical reports	Nurse on duty



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**CONDUCT OF DIVISION MONITORING EVALUATION AND PLAN ADJUSTMENTS
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Participants – **SDS, ASDS, Div. Chiefs, EPSs, PSDSs, Section Heads, and TWG**

Inclusive Date & Time: **April 28-30, 2025**

Venue: **BSA Twin Towers**

ACTIVITY IMPLEMENTATION PLAN

TIME	ACTIVITY	IN-CHARGE
8:00 – 8:30	National Anthem, Prayer, and CALABARZON March and Batangas Hymn	AVP
	Introduction of Participants	Cora V. Samson SEPS-SMME
	Welcome Message	Gregorio T. Mueco, CESO VI
	Inspirational Message	Marites A. Ibanez, CESO V Schools Division Superintendent
8:30 – 8:50	20-minute presentation per PSDS	1 st Presenter
8:50 – 9:10		2 nd Presenter
9:10 – 9:30		3 rd Presenter
9:30 – 9:50		4 th Presenter
9:50 – 10:00	HEALTH BREAK	
10:00 – 10:20		5 th Presenter
10:20 – 10:40		6 th Presenter
10:40 – 11:00		7 th Presenter



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11:00 – 11:20		8 th Presenter
11:20 – 11:40		9 th Presenter
11:40-12:00		10 th Presenter
12:00 -1:00	LUNCH BREAK	
1:00 – 1:20	20-minute presentation per PSDS	11 th Presenter
1:20 – 1:40		12 th Presenter
1:40 -2:00		13 th Presenter
2:00 – 2:20		14 th Presenter
2:20 – 2:40		15 th Presenter
2:40 – 2:50	HEALTH BREAK	
2:50 – 3:50	Exit Conference	Participants
3:50 – 4:50	Closing Program	Participants
4:50 -5:00	Closing Remarks	Dr. Rhina O Ilagan ASDS